

Personality Traits, Self-efficacy, and Social Interaction Skills of Office Administration Students

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Abstract: The study sought the relationship of personality traits on self-efficacy and social interaction skills among the office administration students. The personality traits are openness, conscientiousness, extraversion, agreeableness and neuroticism. The respondents of the study were 65 students, mostly female (n=49; 71%) and were 18-20 years old (n=37; 54.4%). The study utilized descriptive-correlational design. Questionnaires were used to determine the personality traits, self-efficacy and social interaction of the respondents. The results showed that the respondents' self-efficacy and social interaction skills are moderately high. Of the personality traits, only openness is moderately high which implies that the respondents' see themselves as open individuals that accept new ideas. In addition, as the personality traits become high, the more the students are involved in social activities. Moreover, the higher the students' belief in their ability to perform tasks, the better is their social involvement with their peers.

Keywords: Personality traits, self-efficacy, social interaction skills, office administration students